

AMOS Visitor Experiences & Membership Internship

Unpaid Temp/Seasonal

Join AMOS' Visitor Experiences Team!

Duration: School Year and Summer Opportunities Available. 200 hour minimum to qualify as an internship with AMOS (School Credit stipulations may differ).

Part-time or Full-time; Schedule flexible, 7 days a week, 9:30am - 5:15pm

The Asheville Museum of Science is looking for individuals with interests in science education, visitor services, operations, and retail.

As the first person that our visitors meet, this position is highly visible and requires team members to be knowledgeable about upcoming exhibitions, events, and programs.

Internship Goals:

- Gain skills in leadership, Blackbaud's Altru (CRM software), Excel, Day-to-day operations of a small non-profit museum, cash handling procedures, opening and closing museum procedures, and customer service.
- Gain experience and exposure to a museum membership program, including software, data entry, processing, and marketing.
- Gain experience and exposure in retail, including merchandising, inventory, reporting, and purchasing.
- Gain experience and exposure in science education, work to increase science literacy, and assist in providing a fulfilling, positive visitor experience. Learn what "Experience Economy" means.
- Gain experience in marketing, including social media.
- Gain experience and exposure to basic exhibits maintenance and upkeep.

Benefits:

- Make connections in the community and at AMOS
- Perform work of value to the community, including increasing interest in STEM in children
- Gain references and mentors
- Support in applying internship to college internship course credit (where applicable)
- Research, develop, and present on an area such as access/accessibility services, wayfinding/space planning (signage), developing/conducting a visitor experiences survey,...

Qualifications:

We are looking for interns that are interested in engaging with visitors of all ages, enthusiastically. Individuals must be willing to dedicate time and energy to ensuring that all visitors have a fun and positive experience during their visit. For consideration, applicants must show ample time management and organizational skills.

If interested in applying, please e-mail a cover letter, resume, and a professional letter of reference, with subject line: AMOS Visitor Experiences Internship to internships@ashevillescience.org.

About Asheville Museum of Science (AMOS)

The Asheville Museum of Science is Western North Carolina's home for experiential science learning, discovery, and exploration.